

OCTOBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 7:00pm City Council Meeting	3	4	5	6	7
8	9 6:30pm Electric Committee Board of Public Affairs 7:00pm Water/Sewer Com. Board of Public Affairs	10	11	12	13	14
15	16 6:00pm Parks and Rec Committee 6:00pm Tree Commission 7:00pm City Council Meeting	17	18	19	20	21
22	23	24 4:30pm Civil Service Commission	25 6:30pm Parks and Rec Board	26	27	28
29	30	31 Trick or Treat 6:00pm-7:30pm				



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

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Memorandum

To: Mayor and City Council, City Manager, City Law Director, City Finance Director, Department Supervisors, News Media

From: Marrisa Flogaus, Clerk of Council

Date: October 20, 2023

Subject: Finance and Budget Committee – Cancellation

The regularly scheduled meeting of the **FINANCE AND BUDGET COMMITTEE** for Monday, October 23, 2023 at 6:30 pm has been *canceled* due to lack of agenda items.



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Memorandum

To: Mayor and City Council, City Manager,
City Law Director, City Finance Director, Department
Supervisors, News Media

From: MARRISA FLOGAUS, Clerk of Council

Date: October 20, 2023

Subject: Safety and Human Resources Committee –
Cancellation

Due to lack of agenda items, the regularly scheduled meeting of the **SAFETY AND HUMAN RESOURCES COMMITTEE** for Monday, October 23, 2023 at 7:30 pm has been *cancelled*.

City of Napoleon, Ohio

CIVIL SERVICE COMMISSION

MEETING AGENDA

Tuesday, October 24, 2023 at 4:30 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, OH

1. Call to Order
2. Approval of Minutes - (in the absence of any objections or corrections, the minutes shall stand approved) October 11, 2023.
3. Approval to open the Captain's position in the fire department
4. Set Date for Captains position assessment
5. Approval to open Police Chief's position internally
6. Any Other Matters to Come Before the Commission
7. Adjournment.



Marrisa Flogaus - Clerk of Council

City of Napoleon, Ohio
CIVIL SERVICE COMMISSION
Special Meeting Minutes
Wednesday, October 11, 2023 at 4:30pm

PRESENT

Commission Members Bill Finnegan-Chair, Amy Bains
City Staff Brittney Roof- Human Resource Director
David Mack- Chief of Police
Recorder MARRISA FLOGAUS

ABSENT

Commission Member Megan Lytle-Steele

CALL TO ORDER

The special meeting of the Civil Service Commission was called to order by Chair Finnegan at 4:50pm.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the Civil Service Commission meeting on September 5, 2023 were approved as presented.

APPROVE APPLICANTS FOR THE POSITION OF POLICE OFFICER (PATROLMAN GRADE)

Roof stated the applicant is Chase Laver. He doesn't need the agility test.

Motion: Bains Second: Finnegan
to approve the above applicant for the position of Police Officer (Patrolman Grade)

Roll call vote on the above motion:

Yea- Bains Finnegan

Nay-

Yea-2, Nay-0. Motion Passed.

CERTIFY LIST FOR THE POSITION OF POLICE OFFICER (PATROLMAN GRADE)

<u>NAME</u>	<u>SCORE</u>	<u>EXPIRATION DATE</u>
Jared Armstrong	100.63%	June 22, 2024
Chase Laver	90.61%	October 11, 2025
Jacob Vivic	89.13%	November 9, 2024
Brogan Vance	87.58%	September 5, 2025
Alex Jackson	87.4%	February 21, 2025
Caleb Weirauch	86.93%	November 9, 2024
Sarbra Shumaker	85.21%	June 22, 2024
Ashley Kunesh	waived	September 5, 2025
David Fenstermaker	waived	December 6, 2024
Samantha Wiedmer	waived	December 6, 2024
Justin Jackson	waived	December 6, 2024
Jayson Hale	waived	December 6, 2024
Joesph Gill	waived	February 21, 2025

Motion: Bains Second: Finnegan
to certify the Police Officer (Patrolman Grade) Continuous Civil Service list as shown above

Yea- Bains Finnegan

Nay-

Yea-2, Nay-0. Motion Passed.

OTHER MATTERS

Roof stated I have nothing other than the recommendation to go into executive session.

EXECUTIVE SESSION

Motion: Bains Second: Finnegan
to Enter into Executive Session for Personnel at 4:52pm

Roll call vote on the above motion:

Yea- Bains Finnegan

Nay-

Yea-2, Nay-0. Motion Passed.

Motion: Bains Second: Finnegan
to Exit Executive Session for Personnel at 5:03pm

Roll call vote on the above motion:

Yea- Bains Finnegan

Nay-

Yea-2, Nay-0. Motion Passed.

ADJOURNMENT

Motion: Bains Second: Finnegan
to adjourn the Special Civil Service Commission meeting at 5:04pm.

Roll call vote on the above motion:

Yea-Finnegan, Lytle-Steele, Bains

Nay-

Yea-3, Nay-0. Motion Passed.

Approved

Bill Finnegan, Chair

City of Napoleon, Ohio

PARKS AND RECREATION BOARD

MEETING AGENDA

Wednesday, October 25, 2023 at 6:30pm

Location ~ Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Call to Order
2. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved) September 27, 2023
3. 2024 Budget Requests
4. Miscellaneous
5. Adjournment



Marrisa Flogaus - Clerk

City of Napoleon, Ohio

**PARKS AND RECREATION BOARD
MEETING MINUTES**

Wednesday, September 27, 2023 at 6:30 pm

PRESENT

Board Members	Peg Function, Ryan Miller, Brittany Schwab, Chad Richardson, Mike Saneholtz, Jon Knepley
City Staff	Tony Cotter-Director of Parks, Recreation and Cemeteries Conner Small- Parks and Recreation Facility Manager Ken Haase-City Councilmember
Others	News Media
Recorder	Marrisa Flogaus
ABSENT	Ryan Funchion – Chair

CALL TO ORDER

Acting Chair Miller called the Parks and Recreation Board meeting to order at 6:31 pm

APPROVAL OF MINUTES

The minutes from the August 14, 2023 Parks and Rec Board meeting were approved as presented.

REVIEW OF RATES AND FEES SCHEDULE

Cotter stated on the schedule you'll see our fees for our rec programs, the golf course, swimming pool and shelter hour fees. Every September we take a look at this and made decisions on whether we would like to adjust, keep the same or add new. We haven't adjusted anything within the last 2-3 years. I think the last thing we adjusted was the shelter house rates. This year staffs recommending that we make some adjustments at the golf course due to the expenses that we are accruing. We have to look at funding golf carts and irrigation, which we'll talk more about later. With the inflation of the cost of materials and supplies I think it would be reasonable to make an adjustment or two at the golf course. In particular I'm referring adding \$1 across the board to our green and cart fees. This would also affect our discount cards, so there would be an adjustment of \$5 on each of those. Additionally we are wanting to make some changes to our memberships. We would like to somewhat streamline what we offer with our memberships. I have gotten feedback over the last few years about whether our new membership option is still essential. We instituted that years ago when we had some challenges at the course. We were trying to spark some business and increase play. We believed it worked, but now we believe that the rate is no longer necessary. We have a lot of rates that can be somewhat cumbersome to our staff. We're recommending that we no longer have the new member rate. Also, we're recommending a \$10 increase for memberships across the board. That's our recommendation moving forward. There are other cost out there as well, for example concessions. We'll make the decision whether we want to adjust those or leave them the same later. We have the leeway to do that without an ordinance. Aside from that the other rate that we are interested in is the drive on private cart fees. If you recall two years ago Council tasked this Board with recommending a fee for those. During the second reading Council decided they didn't want to move forward with a fee. At the time there were only a few private carts, which is possibly why they chose not to. Now, there's anywhere from 10-12 at any given time. Its staffs and my recommendation that we ask Council to revisit that. Unless this board would like anything different than they already recommended, my thought would be just to send a memo to the city manager requesting Council to revisit the topic.

I had discussions with a few councilmember already to let them know it was coming. Saneholtz asked if it would be the same price as a city cart? Cotter replied no. The board recommended to charge 50% of every rate involving the carts. Saneholtz stated most play out there enough they would get the entire season. P. Funchion asked how you came up with the pre-paid cart rental card? How do you keep track of that? Cotter replied it usually cost \$55. Small replied we have index cards in the clubhouse that we punch each round. You can have one for your cart and play if you decide to purchase both. Saneholtz asked if a motion was needed to recommend these rates? Cotter replied yes. These rate would be brought forward next month when I bring the entire budget. I will also factor in new rates for my revenue projections.

Motion: Saneholtz Second: Knepley
to Recommended to Council to approve the updated rates and fee schedule

Roll call vote on the above motion:

Yea- Saneholtz, P. Funchion, Schwab, Miller, Knepley, Richardson

Nay-

Yea-6, Nay-0. Motion Passed.

Cotter stated those would likely be moved to City Council following my presentation to the Finance and Budget Committee. Saneholtz stated for some of the councilmen who don't play golf they have to understand that there are few courses in Northwest Ohio where you can even have your own cart. We have that great luxury. Of course we also have legalized golf carts in town. Knepley replied and some non-legalized ones. Cotter stated we've been asked what happens if someone brings a cart on that's not street legal. Well that's not an us problem. However they got it there isn't a concern to us nor how they get it back home. The other question that'd been asked a couple different times was how much do I owe. I told them nothing as I don't have a rate in place to charge you.

DISCUSSION ON 2024 CAPITAL IMPROVEMENTS REQUESTS

Cotter stated there's not a lot on the list for this year. I always try to bring this list a month before I bring the entire budget just so you have an idea and time to think about things that I might have not thought about. This gives us an opportunity to add or take away if need be.

4200- Recreation/ Golf Operating
Equipment Leasing

If you recall, we budgeted \$25,000 last year so that we could begin to put new equipment on the golf course. Everything in the golf industry is at least a year out. There's nothing we could put out this year even though we ordered it. We believe that come spring we'll be able to have those in place to be used. This would be the fairway mower, a greens mower and a tee mower. We initially had a roller in place, but we didn't purchase it. That \$25,000 for the year annually will likely decrease. The only thing we will substitute if it falls within that amount is potentially a walk behind mower. We haven't made that decision yet, but it certainly wouldn't exceed the \$25,000. Now, a fairway mower costs anywhere from \$80,000 to \$100,000, depending on all the bells and whistles. Greens mowers are running \$50,000 apiece. Even a walk mower you're looking at close to \$25,000. This makes a little bit more sense for a smaller golf course with budget restrictions. We need to make sure we have good running equipment because the equipment we have now is aged. While we do a pretty good job of maintaining and replacing parts, they just wear out over time.

Three Golf Carts

These are right around \$6,500 each. That number may be reduced because we are getting to a point where we're going to have to trade some in. We have some 2009 carts that are wearing out. The wood

is rotting underneath the seats. They are beyond their useful life. We'll likely have to trade those in and we should get anywhere from \$1,500 to \$1,800. We just haven't decided which ones yet. If we don't trade them in, we could GovDeal them. That's most of the City does for most used equipment. Those seem to glean more money than a trade in.

Submersible Pump and Motor – Irrigation System

As you know, we transitioned from Mike Willhite to Tom Schwabb. Unfortunately, when Tom took over as superintendent, we began experiencing problems with our irrigation system. The biggest problem that we had was that one of our pumps and motors burned up. Without getting into too much detail, the way our pump station works at the golf course is that it draws water from the garret creek before it goes into the river and flows into a wet well. There are two pumps, both a smaller one and a larger one. The smaller one brings it up to the pressure that's necessary to pressurize the system. We believe for various reasons the well cavitated and the pump most likely burned up, so we struggled most of the year trying to get that system working efficiently like it should, coupled with a problem we had with the pressure release valve. I thought maybe some of you might have talked with Tom. It was a struggle for him because it was dry. Lucky for us, we had some rain in mid-July and August. We need to replace that pump and motor, which is a \$15,000 expense. However, although you won't see it in this budget, we are looking into a bigger improvement project for that system. This would just get us back to where we were before, although it's definitely not ideal. The system itself is about 35 years old, maybe even older. There are problems with our electrical components at the pump station, and even more problematic is our intake. Our intake is just a large pipe that gets plugged a lot. It was a poor design from the very beginning. We are looking into ways in which we can improve that. That type of work is very expensive. We are working with a company that is giving us an idea of what we need to do. They are working on a quote, which might take a few more months. This will allow us to operate the existing system better, but we aren't too far from looking at doing a complete overhaul of the pump station. It's a critical part of having a good golf course. If you don't have irrigation out there, all the improvements and good conditions will go by the wayside. We don't like to spend our money on things like this, but eventually it needs to happen. It's something down the road.

Cart Path construction

We put money in the budget to do this every year. I had money this year, but unfortunately, I couldn't use it because I had to take that money to do repairs at the pump station. There was a pressure release valve that needed to be replaced, which was a \$5,000 fix. Also, there was a rebuild of a piece of equipment that I was unaware of as well, which cost \$6,000. I had to take from this to get those projects paid for. The area that we were looking at replacing is the path adjacent to the tee box on 4. Then we'll have pretty much all of our paths in good shape.

4300 Recreation/Pool Operating Pump and Motor Assembly – spare

I'm putting in a request to purchase a new pump and motor assembly. I just want one as a spare. We had a pump and motor fail this spring, that we're still working with the company to figure out why and if it's in warranty. If we get into a situation where we have an issue with our pumps, especially our circulation pump, we're looking at a potential 4-6 week delay. If that ever breaks down on us, we can't operate the pool. This year, we had a pump on one of the slides that had to be replaced. That was down for two weeks. We have an extra motor, but I want to get an extra pump and motor that I can have as a spare for the circulation pump in case something goes down. That way, we can swap it out. Our guys have the ability to swap it out in a few hours. I just think it's our best bet to have a spare. Speaking with our pool consultants, who work with lots of these larger pools, it's not uncommon to have one or two of these sitting in their storage. Schwab asked if there was a warranty on that? Cotter replied yes, there's a 3-year warranty. That is what we were looking into. It wasn't like they weren't winterized properly. I think it was just a faulty pump. The problem is that you can't just switch the motor out on these. Schwab asked if it voided the warranty if we put the pump in? Cotter replied no, not that I'm aware of.

Automated Pool Floor Cleaner

This would replace the existing one. The one we have now is about 5–6 years old. These run overnight every single day after closing. They do a good job, but with anything else, it wears out and doesn't work properly. We want to get another one in place.

Storage Building/Shed

We had one prior to building the new pool. It's just an overflow. It doesn't necessarily have to be inside. It would store hoses and other items. This would be inside the cart storage area. It would also be helpful to have something from the golf course side. The storage area between the two is filled up, so we could really use the storage. It's been requested the last couple of years, so this year I'm putting it in the budget. Saneholtz asked if that was going to be funded by the Napoleon Aquatic Club? Cotter replied yes. I'll go through the funding here in a second.

4400 Recreation/Parks and Programs

Glenwood Park Ball Field Improvements/ Greens Groomer – Field Turf Groomer (Glenwood Park)

Both are related to what we were planning to do at the Glenwood Park ballfield. At our last meeting, we made the commitment that we would commit \$75,000 out of the rec fund in addition to another \$25,000 in labor from other departments. That would basically just be a check written to the entity doing the work. Saneholtz asked if they were going to do the restroom and concessions? Cotter replied yes. I was going to bring it up later, but I might as well just talk about it now. I'll give an update on where we're at with the project. We've been meeting with Kyle Borstelman, Gerken Companies, Vernon Nagel and Mel Lanzer, to plan the specifications of the field. We are looking at an artificial turf field. The field would be lowered by 4 feet, with a concrete wall all the way around. Then posts and netting for the back stop. Vernon Nagel would be the one doing all the excavation work. Maumee Bay Turf Company would be the ones installing the turf. Donations by Gerkens and Vernon Nagels are in the form of excavation, concrete and labor. Mel Lanzer is now in place to furnish the labor for the buildings. Our money that we are putting towards the project and other money that Kyle Boestleman has received in the form of donations will help fund the materials for the building, backstop, scoreboard, etc. We'll have to reposition the lights, so our electric department will assist with that. We have to put new foundations in to put the lights on. All that work is included in the scope of the project. The hope is that they will start tearing things out in mid-October. Then things will start moving very quickly. We don't believe much concrete work will happen this fall. A lot of what you'll see on the field will happen in the spring. If we can get the plans and specs done soon enough, the building will more than likely go up in the winter. Council should take this for its final reading on Monday. Then the group doing the work will do all the work, receive all the money, handle the donations, and then when the project is complete, they will donate it to the city. We have a donation agreement that has been drafted by our legal department and presented to the council at least once. Once the legislation has been approved it will clear the way for them to start. My next meeting is actually tomorrow morning at 8:00am with all the contractors. I'll have a pretty good idea of how soon it will start. I'm pretty sure it will be in the next 2–3 weeks. Richardson stated that right now t-ball and little kids play there. This could be the best field in Napoleon. Is that still the group that's going to use it? Cotter replied yes and no. We'll be adjusting the schedule of who plays there. This won't just be for t-ball and youth little league. They'll get the opportunity to play at Oakwood. We have some ideas of what we want to do. Knepley asked about the fence? Cotter replied the fence will be moved from 185 to 200 feet to fit regulation. Behind the homerun fence, we'll slope the grass to the existing grade of the parking lot to create a viewing hillside. Richardson asked about added parking? Cotter replied at this point no, but we would like to add parking. Richardson asked where would you put it? Saneholtz asked if the lot is available next to the Cordes Chiropractor? Cotter replied not yet. Haase replied that it had been mentioned to him. Cotter stated that it would definitely be something we would look closely at. This project is a big ticket project, which is why you don't see a lot of other times on this list. We will need the right equipment to maintain the new turf, so I'm

budgeting for a new green cleaner. It's basically an attachment to a gator or tractor that you use to brush the field. It would make sense for us to have this piece of equipment.

Proposed Funding Sources

The Recreation Fund- \$87,000

Capital Improvement Fund- \$59,500

Napoleon Aquatic Center Fund (NAC Fund) - \$21,000

Schwab asked if there was any budgeted items carrying over? Cotter replied I don't believe. Our intention is to purchase anything that we haven't. There will be an item that's encumbered, which means we ordered it but it won't arrive this year. That item is the golf carts. I've order the carts that I wanted for this year in February and I assume I won't get them until May-July of next year. Saneholtz stated it's a whole different market at the place on Rt 66 in Archbold. Every time I go by there they have more and more golf carts. Cotter replied he finds those and modifies them. Knepley replied their a dealer now. Cotter asked who they deal? Knepley replied I don't remember. Cotter stated I've made no bones about this. I haven't been happy with our Club Car distributor. I'm very happy with Club Car. It's a very good golf cart, well-built and serves our needs best. The distributor used to be called Sentry Equipment and A Jerry Pate and Turf bought them out. Since that time its gotten way bigger and the service hasn't been as good. We're looking around to go somewhere else, but I'm not having any luck. I would say all the golf courses are in the same boat. Saneholtz replied your golf carts are in better shape than White Pines. I play over there every Tuesday night and I always have to look for a good one, but at Napoleon I don't. P. Funchion replied unless they get stuck in trees. Cotter stated since you brought that up I can say with those issues we are attempting to get restitution on those damages. Saneholtz stated I've been to golf courses where you have to sign that you're liable for the golf cart if its damaged. Would that help? Cotter replied we will be implementing a new system next year. In fact I was going to bring that up next meeting when I present the budget. We're looking at moving to online tee times, which isn't uncommon. With that we will have the opportunity to incorporate people signing waivers and ect. I'll explain more about this next month during budget. I think everyone will be very happy with it. Small has done a lot of research. I've looked at a couple of them and I think what we're going to put in place is going to be very beneficial and efficient. Miller asked if a motion was needed? Cotter replied no. This will be included in the whole budget packet next month. If you want me to put something in there for consideration let me know. There could be some things that come up between now and then. I'll be meeting with the city manager and finance director in the next week or two to go over the rough draft of my budget. I don't want to submit my revenue until the end of this month, so that I have a better picture.

DISCUSSION/ACTION ON TRICK OR TREAT NIGHT RECOMMENDATION

Cotter stated Halloween is on October 31st, which is a Tuesday. It's staff's recommendation to hold trick or treat night on October 31st from 6:00pm-7:30pm.

Motion: P. Funchion

Second: Schwab

to Recommend to Council to set Trick or Treat Night for Tuesday October 31, 2023

Roll call vote on the above motion:

Yea- Saneholtz, P. Funchion, Schwab, Miller, Knepley, Richardson

Nay-

Yea-6, Nay-0. Motion Passed.

AROUND THE TABLE

Knepley- Nothing.

Richardson- I'm just curious on how the frisbee golfs going. Cotter replied their making progress probably not was much as they would like. Initially Matt Bressler was hoping to have it ready to go in august. Their plugging away at it, but I think they have a ways to go. They have a lot of concrete they have to pore for their tees. I think they have all their baskets in but not their tee boxes or benches. They sold all of their sponsors for their tee boxes and one additional. The moneys there. Moan power is an issues. Their trying to get volunteers there. Richardson asked if people are allowed to play? Cotter replied yes, there's people that are out playing. Its just not marked like a course would be. Saneholtz stated it's just not as hot as pickleball.

P. Funchion- Nothing.

Schwab- How did the pool do this year? Cotter replied the pool did well. I don't have all the numbers in place, but I can tell you we increased revenue by about \$8,000 from last year. Granit we were open a week earlier this year. We had some additional rentals as we rented a few more Saturdays. I thought we did real well. Small, would you like to expand on that? Small replied every Saturday was filled out with rentals. We had people asking if we could extend the rentals. One thing I found cool, which is why I tell everyone this story. We had a family from Findlay that bought a membership. Every weekend they would drive from Findlay to some to our pool. I think words getting out. I found out that words getting our about our pool because I had made a post about games we were hosting on the 4th of July and that drastically blew up, which made me really nervous. I think we had 120,000 people see the Facebook post. That's a lot of people. I think revenues only going to go up. Richardson asked if people had to be turned away on the 4th? Small replied no. Knepley asked what the occupancy was? I drove by and was like "oh my goodness." Small replied it was straight chaos. Cotter stated we were not given an occupancy maximum by Wood County. I think we could probably determine it, but I don't know that we can set a number. If people think it's too crowd they just leave or don't come in. Saneholtz asked if lifeguards are determined by the amount of people? Cotter replied were staffed everyday. There's very few days that we aren't crowded. The pool is smaller than our old pool and we wouldn't limit them to an area we still want to make sure we have coverage. Knepley asked if there was an amount of lifeguards needed for the area of the pool? Cotter replied yes. Knepley stated that doesn't necessarily change by occupancy it's determined by the size of the pool. Cotter replied it's certainly more of a challenge for the guards as they have to be on their toes. Honestly I think our guards are up to the challenge. When you think of a summer job it's just about going and putting your time in, but they stay on task from every indication I get. They understand it's a fun place to work, but you never know at any minute you might have to spring into action. They've been good. Abby does a great job with our Wednesday night in-services by constantly reinforcing techniques and things you have to be aware of if you're a guard. Small stated anything we can do to keep Abby Allison at that pool is necessary. She is very good at making sure everybody knows their job to the maximum. With a pool like that it's not like you're going to have all these crazy things happen, but she makes sure everyone knows how to handle it if it does happen. It's going to happen at some point whether its 1:20 years or 1:5 years. All those guards are prepared for that. It speaks a lot to Abby that our guards listen to her. She's a good leader, which is why she's a teacher at the high school and a high school coach. Cotter replied thankfully she has indicated she would like to stay on in the summers after her teaching duties are over for the year. Like Small said she is very good and she loves what she does. She just has a great skill set for that position. I asked Small take a look at the entire pool operation. I had him investigate if we had the right amount of staffing and things like that. We came to the conclusion that we're the right size and while it's nice to try to minimize your staffing levels we never wanted to do that at the expense of safety. We always aired to the side of having enough guards. When it's hot they have the ability to go inside a certain amount of time. It's a long day being out in the sun and we don't want kids to lose focus out there. While it's not a cheap operation we have to make sure we provide resources from a personnel standpoint that can continue to

make it a safe facility, which I think we've done. Schwab asked if there had been anymore thought about changing the hours? Cotter replied Small and I talked about that. I'll let Small speak to this. If we had a much larger staff then maybe we could flex the time, but we just want these kids to go home and get a bite to eat. Small stated I'm here from 8:30am to 6:30pm and most of the kids are here from 8:30am to 6:00pm-8:00pm. Taking that hour away from them is taking something from them that I think they need. They're doing swim lessons, NAC, and lifeguarding. They only get that hour break on top of a few 15 min brakes. It's crucial especially in really hot summers not to be working them like dogs. We talked about flexing hours, but we came to the conclusion that it just wasn't worth it. Mostly all the kids are working from 8:30 until the end of the day, so even if you flex hours it's going to be the same kids. P. Funchion asked do we have extra guards? Small replied yes. P. Funchion asked couldn't we add a couple more? Small replied we could, but then you'd be paying those people to sit around. Cotter replied you also have to remember we're a seven days a week operation. Most of these kids don't want to work seven days a week. P. Funchion stated if you had enough they wouldn't have too. Cotter replied these kids have to be certified. There's a finite number of qualified guards. Could we put more on staff? Yes, but we'd be talking about younger kids or struggle providing them with enough hours. Small, did we have any guards that didn't get enough hours that we lost? Small replied 2 guards. Schwab stated I just feel that's there's some revenue being lost. I know for me when it closes I don't come back. My kids spend most of my paycheck at the concessions stand. Cotter replied there could be some revenue lost, but again that extra hour would be an expense for personnel. P. Funchion asked if we could open 11:00am? Why do we wait until noon? Small replied there's swim lessons leading up to opening. We get done with swim lessons at 11:45am and then we open at 1:00pm. The guards get 15-20 minutes to get lunch before they have to come back to work. Cotter stated I'm not saying we can't look at it again next year. Maybe we could make an adjustment. Schwab replied maybe on the back end. Cotter stated we can consider 6:00pm to 9:00pm instead of 6:00pm to 8:00pm potentially. I know we have adult swim on Tuesdays and Thursdays from 6:00pm to 9:00pm. Wednesdays are our in-service days. Maybe we can look at increasing the hours on Mondays and Sundays. We'll look into that.

Saneholtz- Private carts were broken into twice. Do all the cart owners in the private cart compound realizes they have to use their own insurance? Cotter replied yes. Saneholtz stated I heard a few of them whining, so I reminded them even though the waiver wasn't signed this year maybe you need to update that so they sign it every year. Cotter replied we looked into that on both occasions. The private cart cage did get broken into on two occasions. The first time they just plowed into the gate and found keys. They drove around the course and on the greens. They didn't do a lot of damage to the course, but some of the private carts had damages. As part of our reaction to that we installed a floodlight to shine in the area and reinforced the gate. Three to four weeks later despite the efforts someone likely jumped over the fence and used tools to unbolt the gate to take carts out again. There was minimal damage to the golf course. Now were putting a motion sensing security camera out there. IT is working on making sure we get an alert once motion is detected. We're going to get that sent to the police department as well, so next time someone tries we can catch them. Knepley asked if private cart owners left their keys in their carts? Saneholtz replied most do. P. Funchion asked if we had security for our carts? Cotter replied we have security cameras on our building. P. Funchion asked if an alert is sent to the police station? Cotter replied they have a live feed on our building. Small stated I have a live feed right now on our private carts. I get an alert anytime there's motion. Saneholtz asked if the carts are going to stay there with the new baseball facility? Cotter replied yes. Part of what we are hoping to do with the new facility is expand out IT presents and bring fiber over there. Right now were trying to secure that area with cellular. If we can get fiber out there we can then get it onto our network and have more security options available. We certainly are very unhappy with the fact that it happened. Unfortunately we experience that in our parks and restrooms a lot more than what people think. We're trying to do a better job of security.

Cotter- We finished up our spring and summer programs. Those went well. Fall programs are under way I kind of transitioned Small to work with those programs. He's doing a great job. We meet last week with some school personnel to try to work through a way in which we could have our programs work with their coaching staff, so that we can kind of pull together the entire program. Our goal that we're working towards is to create some cohesion amongst the programs. We could maybe even establish a commission, for example a youth baseball commission. Saneholtz, you might remember that we did that before. I've always been a big supporter and I fell its essential for the success of not only the youth program, but also the junior high and high school to get varsity coaches involved in the ground level. Small and I are going to try to work with the schools to come up with some idea in which we can work better together. We're excited about that and think it'll be a good thing for not only our programs, but some of the high school programs.

ADJOURN

Motion: Saneholtz Second: Richardson
to adjourn the Parks and Rec Board meeting at 7:09 pm

Roll call vote on the above motion:

Yea- Saneholtz, P. Funchion, Schwab, Miller, Knepley, Richardson

Nay-

Yea-6, Nay-0. Motion Passed.

Approved

Ryan Funchion - Chair